

Friends of Mitford

Time & Date: 6:45PM

Wednesday November 22, 2023

Location: Mitford School Learning Commons or Zoom

AGENDA

1. Call to Order: 6:45pm

Attendees: Shauna, Charlotte, JoDana, Mr. Peter Fultz, Melissa, Mary, Anne

2. Approval of the Agenda

Shauna, Charlotte

3. Approval of previous meeting minutes:

JoDana, Shauna

4. No residual business arising from previous meeting

5. Treasurer Report - Shauna Champagne

- Movie night: Nov.9 balance sheet, \$489.29 (profit if all product sold)
- General Fund \$1938.00
- Casino Fund \$8648.71
- Signing authority transferred to JoDana, and Shauna. Motion to remove Cassandra signing authority approved by Anne and JoDana.
- Online vs checks:
 - Checks: we need to ensure checks in balance with account, one person needs to be added to account as a signing authority. If continue with checks recommendation is to add a third signee to the account. JoDana motioned to offer Charlotte as a third signee. Motion to add Charlotte as third signee approved by JoDana and Shauna.
 - Online: request than it is approved by two people on signing authority of the account. JoDana to look into the security of that workflow. Need 2 people to withdraw, only 1 to deposit.
- Charlotte: requested need to discuss other Cochrane schools fundraising organizations their experience with this, pros and cons- JoDana will contact them and discuss with ATB as well.

6. Movie Night Review:

- Numerous positive feedback received by JoDana and Mr. Fultz.
- Could have doubled candy and popcorn, better pricing the candy for future movie nights
- Volunteer participation was strongly appreciated and large thank you to all that stepped up to make it successful.
- In the event minimum volunteers available, could try with 7 this covers 2 door monitors, 4 on concession, 1 popcorn volunteer. Prior to the night need 3-4 volunteers for bagging candy.
- Recommendation to add "Price Points" for concession on email notification to families.

Movie Night in Review: continued~

- Increase communication to families.
- Next Future movie night: March 7/24

6. New Business: see Round Table discussion

a. Funding Request – Peter Fultz

- Last June RVS deviation shortage of money, cut backs on custodial staff, head building operator per 3 schools vs building operator/1 school, less funds in last fall budget, capped reduced 50%, new workflow for approvals.
- Chrome books last 5 years. Grade 7-8 Chrome Books expire this year, Need loaner cart for students in Grade7-8.
- New FI classes next year.
- \$350.00/Chrome Book with warranty.
- Evergreening: one of one program, this program has been cut back.
- Charging cart \$3,000 purchased by Mr. Fultz. Estimation to replace 50 Chrome Books is \$21,000.00.
- Charlotte: what happens to the Chrome books that are expired end of June and can't be used, Mr. Fultz: can't get security updates on them, they go back to RVS.

Pros and Cons shared with FOM group without school administration present- Motion for approval to allocate rest of Casino funds for Chrome Books- Majority Vote Received.

Shauna will look into the bank fees to figure if having to hold back for allocating Casino funds.

b. Tuck Shop

- Pop, Iced Tea, Gatorade, chips left from movie night to sell
- 1140hr-1200hr (20 min, window prior to students go outside)
- Volunteers and student leaders needed.
- We will provide a float for cash
- JoDana: Friday December 15/23 1200hr-1400hr Winter Dance option for tuck shop

c. Growing Smiles Fundraiser:

- Last day for orders midnight Nov.27/23, JoDana will send notification for email to be sent to families from school administration.
- the cutoff based on delivery date, and we picked the latest date, but JoDana will ask if able to delay deadline.
- General fund account: goes towards grade 8 graduation.
- Peter will talk to staff as well as a reminder.

6. Round table discussion:

- Financials in the past
- Raffles in 1998-early 2000, have the license wit AGLC, can raffle up to \$20,000 in Alberta.

- Mothers Day, Fathers Day Gift basket
- Candy count for kids
- Having students involved getting a FOM logo competition turn into fund raiser.
- Trying to get kids involved with Artisan Markets
- Bake Sales: AHS has very strict guidelines. No restrictions on dog and cat treats.
- Joint collaboration with Leadership student group, Ms Bishop and Ms. McMann.

7. Adjournment: 8:10pm

Next Meeting: Feb.6/23 following school council meeting 6:30pm.